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MINUTES

PARKS AND RECREATION BOARD

Parks & Recreation Administrative Office, 108 E. Washington, Rockwall, TX 75087

January 8, 2013

6:00 PM

Call To Order

The meeting was called to order in Parks & Recreation Administrative Conference Room at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Karen Coughlin, Chandra Karlen, and Bob Lewis. Board Members Brad Bassett, Clint Brooks and Kevin Moffatt were absent. Also present were Parks and Recreation Manager Andy Hesser, Recreation Superintendent Aaron Dobson and Administrative Secretary Wendy Young.

Consider approval of minutes from the September 25, 2012 Park Board meeting and take any action necessary.

The minutes from the September 25, 2012 Park Board meeting were provided to the Board for their review and approval. Board member Karen Coughlin made a motion to approve the minutes. Board member Bob Lewis seconded the motion which passed by a vote of 3 in favor and 1 abstaining (Karlen) and 3 being absent (Bassett, Brooks and Moffatt).

Appointment with Thomas Elliott regarding completion of Eagle Scout Project and take any action necessary.

Eagle Scout Thomas Elliott presented the end result of his flag pole installation at Harry Myers Park in front of the amphitheatre on the east side. Thomas and his troop installed the flag pole in May 2012. The project took 6 hours to complete. Staff feels this project is a great contribution for the park. Mr. Hesser stated that the location and installation of the flag pole looks very nice and the concrete finish was smooth and clean.

Appointment with Colton Carson regarding completion of Eagle Scout Project and take any action necessary.

This item will be moved to a later date at the request of the individual.

Parks and Recreation Year End Review.

Recreation Manager Andy Hesser and Recreation Superintendent Aaron Dobson gave a presentation capturing 2012 registration revenue for facilities, aquatics and recreation fee based programs. Attendance numbers were also presented for special events such as Concert by the Lake, Family Fun Fridays and Founders Day. Mr. Hesser gave an update on Tuttle Sports Complex Renovations with the addition of two new fields.

Staff update on programs and events and take any action necessary.

Mr. Hesser informed the Board that the Daddy Daughter Dance will take place Saturday, January 26th and The Hilton Bella Harbor and that softball season starts February 25th.

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Adjournment

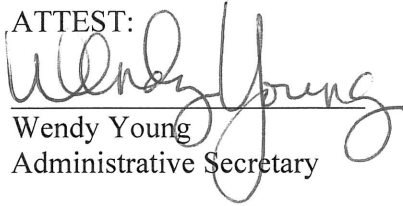
There being no further business to come before the Board at this time, the meeting was adjourned at 6:55 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 5th day of February 2013.



Marcus Yarbrough
Chairman, Park Board

ATTEST:



Wendy Young
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
February 5, 2013
6:00 PM

7 **Call To Order**

8 The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus
9 Yarbrough with the following Board members present: Kevin Moffatt, Chandra Karlen,
10 Brad Bassett and Bob Lewis. Board Members Karen Coughlin and Clint Brooks were
11 absent. Also present were Parks and Recreation Manager Andy Hesser and
12 Administrative Secretary Wendy Young.

14 **Consider approval of minutes from the January 8, 2013 Park Board meeting and
15 take any action necessary.**

16 The minutes from the January 8, 2013 Park Board meeting were provided to the Board
17 for their review and approval. Board member Bob Lewis made a motion to approve the
18 minutes. Board member Chandra Karlen seconded the motion which passed by a vote of
19 4 in favor and 1 abstaining (Bassett) and 2 being absent (Brooks and Coughlin).

22 **Discuss and consider Annual Update of Neighborhood Park Land Dedication
Ordinance and take any action necessary.**

23 Recreation Manager Andy Hesser stated that each year the park board makes
24 recommendations to the City Council regarding the fee structure to be used when
25 calculating the Mandatory Park Land Dedication Ordinance. The two separate fees to be
26 calculated are the Pro-Rata Share Equipment fee and the cash in lieu of land fee. The
27 pro-rata equipment fees are calculated on the cost to equip an 11-acre neighborhood park.
28 Currently, the adopted figure we use is \$525,000 and that is based on our assumed cost of
29 approximately \$1,050,000 to complete an 11-acre neighborhood park design. The fee is
30 based on the fact that the residents who will have the greatest benefit of the park location
31 should pay half of the construction costs and the remaining city residents shall pay the
32 remaining \$525,000. Bryan E. Humphries and Associates have been asked to complete
33 the appraisal this year. Based on the market study, Mr. Humphries' opinion is that the
34 approximate value for the average price-per acre of land in the City of Rockwall is
35 \$28,000. The current adopted price per-acre for 2012 is \$25,000. Staff recommendation
36 is to accept Bryan Humphries' opinion and adopt the neighborhood park land dedication
37 price per-acre fee as \$28,000 for 2013. After much discussion about fees Chandra Karlen
38 made a motion to accept the recommendation from staff and accept the price per-acre fee
39 as \$28,000 for 2013. Kevin Moffatt seconded the motion which passed by a unanimous
40 vote.

42 **Staff update on programs and events and take any action necessary.**

43 Mr. Hesser informed the Board that the daddy daughter dance took place on January 26,
44 2013. The dance sold out with a total of 750 tickets being sold. Softball season will
45 begin on February 25th and several teams have signed up. Tuttle Sports Complex will
46 open for practice on February 15th.

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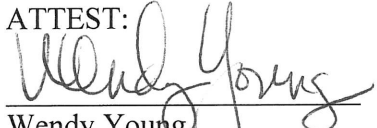
Adjournment

There being no further business to come before the Board at this time, the meeting was adjourned at 6:41 p.m.

PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF ROCKWALL, TEXAS, this 5th day of March 2013.



Marcus Yarbrough
Chairman, Park Board

ATTEST:


Wendy Young
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
March 5, 2013
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:15 p.m. by Chairman Marcus Yarbrough with the following Board members present: Karen Coughlin, Kevin Moffatt, Chandra Karlen, Brad Bassett and Bob Lewis. Board Member Clint Brooks was absent. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

Consider approval of minutes from the February 5, 2013 Park Board meeting and take any action necessary.

The minutes from the February 5, 2013 Park Board meeting were provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes. Board member Karen Coughlin seconded the motion which passed by a vote of 6 in favor, 1 being absent (Brooks).

Appointment with Colton Carson regarding completion of Eagle Scout Project and take any action necessary.

Colton Carson presented his Eagle Scout Project and update of completion. All four horseshoe pits were replaced at Harry Myers Park. Colton stated that he had about 25 boy scouts, friends and family that donated their time and a total of 140 man hours were put into this project. Colton took his project the Boy Scouts of America and has been approved by all levels at the Boy Scouts of America. He is now recognized by the Boy Scouts of America as an Eagle Scout. The scouting organization has plaques available that he would like to get engraved and placed near the project at Harry Myers Park. Mr. Hesser stated that he would in fact be in favor of the plaque near this project.

Discuss and consider Founders Day Festival update and take any action necessary.

Mr. Hesser informed the Board that Founders Day would take place on May 18, 2013. This year we will have gourmet food trucks. We also have a tentative agreement with Radio Disney to work the KidZone stage. They will have interactive games, songs and giveaways. They will start at 10am and end at 5pm. The music acts we have are Jeannie Lay Band, Railhead, Texas Flood, Django Walker and our headliner will be released on April 27th.

Texas Legislative Update regarding grant programs.


Mr. Hesser stated that The Texas Legislature is back in session and bills are being filed. As of today, there are no senate or house bills that include the Texas Recreation and Parks account. This program will not be funded for 2 years.

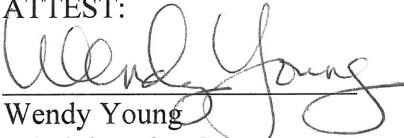
47 **Staff update on programs and take any action necessary.**
48 Rock Camp will take place on March 11th-15th, 2013. The kids will venture to Main
49 Event in Frisco, Bowl-A-Rama in Rowlett, The Dallas Zoo in Dallas, Jump Street in
50 Plano, and on the last day they will play at Harry Myers Park. The Easter Egg Hunt will
51 take place on March 23rd rain or shine. Household Hazardous Waste Day is April 20th
52 and will take place at the Service Center at 1600 Airport Rd.

53
54 **Adjournment**

55 There being no further business to come before the Board at this time, the meeting was
56 adjourned at 6:52 p.m.

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58 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
59 ROCKWALL, TEXAS, this 2nd day of April 2013.

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66 Marcus Yarbrough
67 Chairman, Park Board

66 ATTEST:
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68 Wendy Young
69 Administrative Secretary
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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
April 2, 2013
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Karen Coughlin, Kevin Moffatt, Brad Bassett and Bob Lewis. Board Members Clint Brooks and Chandra Karlen were absent. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

Consider approval of minutes from the March 5, 2013 Park Board meeting and take any action necessary.

The minutes from the March 5, 2013 Park Board meeting were provided to the Board for their review and approval. Board member Karen Coughlin made a motion to approve the minutes. Board member Bob Lewis seconded the motion which passed by a vote of 5 in favor, 2 being absent (Karlen & Brooks).

Discuss and consider Breezy Hill Preliminary Plat Phase 2A and 2B and take any action necessary.

Parks and Recreation Manager Andy Hesser explained that Breezy Hill subdivision is located North of FM 552 and east of John King Blvd. and east of Breezy Hill Road. The approved open space master plan, master plat and preliminary plat of phase I have been submitted and approved by Park Board in September 2012 and City Council in October of 2012. It included a proposed 11 acre park dedication. The total development is 691 homes on approximately 345 acres. The developer is now submitting phases 2A and 2B. It includes approximately 128 lots on 35.8 acres. Breezy Hill is located within park district #7. Staff recommends collecting the pro-rata equipment fees in accordance with the Mandatory Park Land Dedication Ordinance of \$319 per acre for a total of \$40, 832. The 11 acre park land is planned to be dedicated tentatively in phase IV. The proposed private amenity center is planned to be constructed in phase I. The 10' concrete trail adjacent to John King Blvd will be built with phase I and phase II as they build adjacent to the road as per their development agreement. Board member Brad Bassett made a motion to approve the Breezy Hill Preliminary Plat Phase 2A and 2B \$319 per acre for a total of \$40, 832. Kevin Moffatt seconded the motion which passed by a vote of 5 in favor, 2 being absent (Karlen and Brooks).

Discuss and consider Stone Creek Phase IV Final Plat and take any action necessary.

Mr. Hesser informed the Board that Stone Creek is located east of SH 205 and north of Quail Run Rd. and is located within the park district #5. Phase IV final plat is for 59 lots on 27.31 acres on the southeastern side of the overall neighborhood. Staff recommends accepting pro-rata equipment fees in accordance with the Mandatory Park Land Dedication Ordinance in the amount of \$441 per lot for a total of \$26,019. Bob Lewis

47 made a motion to approve Stone Creek Phase IV Final Plat at \$441 per lot for a total of
48 \$26,019. Board Member Karen Coughlin seconded the motion which passed by a vote of
49 5 in favor, 2 being absent (Karlen and Brooks).

50

51 **Discuss and consider use of public park lands by non-City entities conducting**
52 **revenue generating programs.**

53 Mr. Hesser presented background to the Board. We have seen an increase in private
54 groups using public parks to conduct fee based or revenue generating programs for profit,
55 such as: boot camps, yoga classes, stroller strides, etc. The issue of liability was
56 discussed, as well as; should entities be allowed to conduct for-profit activities without
57 compensation to the City or tax payers. Staff has researched how other City parks and
58 recreation departments address this issue. We occasionally have reports from citizens
59 regarding conflicts in the park where the fitness groups are impacting traffic flow on
60 trails and are unwilling to yield to the walkers and joggers. We generally do not know
61 who these groups are until they show up or we see an advertisement. Staff has made
62 efforts in the past to contact these groups to voluntarily bring them into a revenue sharing
63 agreement. Paul Britt (831 Hunters Glen, Rockwall, Texas 75087) expressed that he is
64 the owner of Amazing Athletes of North Texas and boot camp instructor. Mr. Britt
65 generally explained how other boot camps in other cities hold camps in the parks and
66 cities charge an annual fee and/or get a percentage of their profits. He expressed the need
67 for the city to charge an annual fee and regulate a permit or some other type of contract.
68 Mr. Britt generally indicated that he would be in support of the City regulating the use of
69 boot camps in the parks. Board Member Bob Lewis made a motion to recommend City
70 Council approve an ordinance regulating the use of public park lands by non-City entities
71 conducting revenue generating programs. Board Member Karen Coughlin seconded the
72 motion which passed by a vote of 5 in favor, 2 being absent (Karlen and Brooks).

73

74 **Discuss and consider Founders Day Festival update and take any action necessary.**

75 Parks and Recreation Manager Andy Hesser discussed that Founders Day will take place
76 on Saturday, May 18, 2013. We will have gourmet food trucks this year selling food.
77 Radio Disney will be there to provide entertainment from the KidZone stage all day. The
78 Jeanne Lay Band will take the stage at 10:45am, Railhead at 1:00pm, Texas Flood at
79 3:15pm, Django Walker at 5:30pm and the headliner will be announced on April 27th.
80 Staff will provide Park Board a sign up sheet so they can volunteer at the Parks and
81 Recreation booth.

82

83 **Staff update on programs and take any action necessary.**

84 The Fun Guide has been released and here to review. Household Hazardous Waste Day
85 is Saturday, April 20th. Concert by the Lake Series begins Thursday, May 9th and ends
86 Thursday, August 8th.

87


88 **Adjournment**

89 There being no further business to come before the Board at this time, the meeting was
90 adjourned at 7:21 p.m.

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92 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
93 ROCKWALL, TEXAS, this 7th day of May 2013.

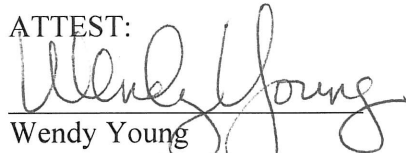
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Marcus Yarbrough
Chairman, Park Board

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ATTEST:



Wendy Young
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
May 7, 2013
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Karen Coughlin, Kevin Moffatt, and Bob Lewis. Board Member Chandra Karlen and Brad Bassett were absent. Also present were Parks and Recreation Manager Andy Hesser, Recreation Coordinator Andrew Ainsworth and Administrative Secretary Wendy Young.

Consider approval of minutes from the April 2, 2013 Park Board meeting and take any action necessary.

The minutes from the April 2, 2013 Park Board meeting were provided to the Board for their review and approval. Board member Karen Coughlin made a motion to approve the minutes. Board member Bob Lewis seconded the motion which passed by a vote of 4-0, 2 being absent (Bassett and Karlen).

Discuss and consider Trees Across Texas tree planting ceremony on May 17th and take any action necessary.

Parks and Recreation Manager Andy Hesser stated that the Trees Across Texas event will take place on May 17th. This is a program that the City of Lubbock put together featuring the landscapes and beautifications of cities. The City of Lubbock is our tree exchange partner.

Discuss and consider Founders Day Festival update and take any action necessary.

Mr. Hesser gave a brief overview of Founders Day Festival. He explained that Founders Day will be on May 18, 2013. The band lineup for the days is The Jeanne Lay Band, Railhead, Texas Flood and Django Walker. Our headliner this year was recently announced and is The Casey Donahew Band. Sip N' Stroll will take place from 3pm-6pm. There are over 100 vendors this year and we are introducing something new this year, food trucks.

Staff update on programs and take any action necessary.

Mr. Hesser explained that the Concert by the Lakes series will begin on May 9th and will continue every Thursday until August 8th. Family Fun Fridays begins on June 7th at Harry Myers Park and the movie feature is The Muppets. Andrew Ainsworth, Recreation Coordinator gave an overview of the programs being offered over the summer and showed a video made during Spring Break Rock Camp 2013. He stated that there are 31 camps that we are offering in the Summer of 2013.

47 **Adjournment**

48 There being no further business to come before the Board at this time, the meeting was
49 adjourned at 6:52 p.m.

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51 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
52 ROCKWALL, TEXAS, this 4th day of June 2013.

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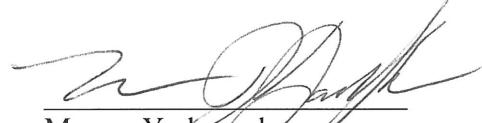
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Marcus Yarbrough
Chairman, Park Board

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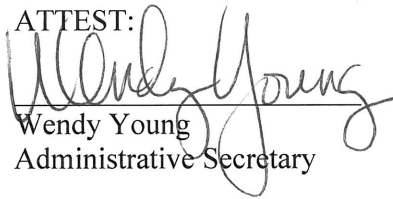
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ATTEST:



Wendy Young
Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
June 4, 2013
6:00 PM

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Call To Order

9 The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus
10 Yarbrough with the following Board members present: Brad Bassett, Karen Coughlin,
11 Bob Lewis, Kevin Moffatt and Chandra Karlen. Also present were Parks and Recreation
12 Manager Andy Hesser and Administrative Secretary Wendy Young.

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Consider approval of minutes from the May 7, 2013 Park Board meeting and take any action necessary.

15 The minutes from the May 7, 2013 Park Board meeting were provided to the Board for
16 their review and approval. Board member Bob Lewis made a motion to approve the
17 minutes. Board member Karen Coughlin seconded the motion which passed by a vote of
18 4 in favor, 2 abstain (Bassett and Karlen).

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Discuss and consider Final Plat for Caruth Lake Phases 7c, 7d and 8b and take any action necessary.

22 Parks and Recreation Manager Andy Hesser explained that D.R. Horton is presenting
23 final plats for phases 7c, 7d and 8b of the Caruth Lakes subdivision. This development is
24 located within park district #9 and generally located north of SH 66 and west of FM
25 1141. The park land dedication has been met for this development. The fees determined
26 for park district #9 for the pro-rata equipment fees are \$344 per residential lot according
27 to the Mandatory Park Land Dedication Ordinance. A total of 137 lots are proposed.
28 The total pro-rata equipment fees owed would be \$47,128. The breakdown is as follows:

29
30 Phase 7c: proposes 31 lots on approximately 8.17 acres - \$10,644
31 Phase 7d: proposes 37 lots on approximately 9.6 acres - \$12,728
32 Phase 8b: proposes 69 lots on approximately 25.19 acres - \$23,736
33

34 The developer also proposes to the existing trail system from the corner of Shady Lane
35 Drive and Mountain Lake Drive between lots 55 & 56. Lot 64 block A will be
36 designated as a pedestrian and drainage easement to be maintained by the HOA,
37 containing the 6' concrete trail. Staff recommends that the Park Board recommend to the
38 City Council, accepting the pro-rata equipment fees totaling \$47,128 as well as requiring
39 the 6' concrete trail connection from Shady Lane Drive to the existing trail along the
40 Phelps Pond spillway. The proposed trail connection should also be constructed to meet
41 all ADA accessibility requirements. Board Member Chandra Karlen made a motion to
42 approve the final plat for Caruth Lakes Phases 7c, 7d and 8b at \$344 per lot for a total of
43 \$47,128. Kevin Moffatt seconded the motion which passed by a vote of 6 in favor.
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47 **Discuss and consider a proposal from All Harbors Water Taxi to enter into a**
48 **concession agreement utilizing The Harbor and the public boat docks and take any**
49 **action necessary.**

50 Parks and Recreation Manager Andy Hesser explained that the Parks Department was
51 approached by Mr. Peter Ambler regarding a proposal to operate a Water Taxi Service on
52 Lake Ray Hubbard. The proposal would offer a boat taxi service for a fee to transport
53 patrons between three locations: Bass Pro in Garland, The Harbor in Rockwall and the
54 Marina at Chandlers Landing. According to the business plan submitted by Mr. Ambler,
55 the proposed fee would be approximately \$7 for a one way trip and \$12 for a round trip.
56 The proposed hours of operation will be to operate 12 months a year, five days a week.
57 Wednesday through Friday hours of operation will be from 4:00 pm to 10:00 pm.
58 Saturday and Sunday hours are from 11:00 am to 10:00 pm. Custom tours may also be
59 scheduled for \$25 per hour. The proposed boat is a 28' 2008 inboard diesel built by
60 Custom Weld in Idaho. The boat will be heated and air conditioned. The boat passenger
61 capacity is approximately 14-24. Each leg of the trip is estimated around 8 minutes one
62 way. Park Board was provided with a copy of the All Harbors Water Taxi Business Plan
63 which describes the business summary. Staff recommends the following requirements:
64

- 65 • Boat captain/operator must maintain all necessary U.S. Coast Guard licensing and
66 inspection requirements.
- 67 • Must be able to meet and maintain an insurance policy of \$1,000,000 aggregate
68 and \$1,000,000 per occurrence and list the City of Rockwall as additionally
69 insured.
- 70 • Boats must be maintained at a like new and clean appearance at all times.
- 71 • No permanent signage or advertising will be permitted to be placed at The
72 Harbor. Any temporary signage must meet all applicable City ordinances.
- 73 • Concession fee collected will be 4.75% of gross revenue receipts.
- 74 • Term of the agreement will be for three years with the ability to renew for an
75 additional three years.
- 76 • Parking/docking space cannot be guaranteed or reserved during Harbor events or
77 at any other time of the day.
- 78 • Approval is ultimately contingent upon the City of Dallas approval.
79

80 Peter Ambler explained that he holds a U.S. coast guard master license. The boat he is
81 proposing to use would be either a 28 ft boat that seats 14 people or a 32 ft boat that seats
82 18 people. The boats are priced at \$200,000.00. The service that he is proposing would
83 transport people to and from these four locations: Bass Pro Shop, Rush Creek, The
84 Harbor and Chandlers Landing. He has spoken to Bass Pro Shop and they are in support
85 of the idea he is just waiting on approval from the main office. Mr. Ambler is waiting on
86 approval from the City of Dallas. Board Member Brad Bassett asked if Mr. Ambler was
87 aware of the requirements. Mr. Hesser stated that he did speak to him about all of the
88 requirements. After much discussion, Board Member Brad Bassett made a motion to
89 recommend the City Council to enter into a concession agreement pending the City of
90 Dallas approval. Board Member Chandra Karlen seconded the motion which passed by a
91 vote of 6 in favor.
92

93 **Discuss and consider updating the parks and recreation ordinance regarding fees**
94 **and regulated activities in public parks and take any action necessary.**

95 Parks and Recreation Manager Andy Hesser stated that at the April 2013 Park Board
96 meeting we discussed the issue brought forward by a Rockwall resident regarding public
97 park use by for-profit entities. The Board recommended creating an ordinance with a fee
98 structure and insurance requirements to regulate commercial activity on City property.
99 Following that meeting, staff consulted with Frank Garza, the City Attorney about
100 drafting a proposed ordinance. In reviewing the existing ordinances, the City Attorney
101 recommended adding the following provisions to the existing ordinance:

- 102
- 103 • Sec. 30.125 Definitions
- 104 • Sec. 30.126 Insurance and liability
- 105 • Sec. 30.127 Regulated/prohibited items and activities
- 106 • Sec. 30.128 Activities requiring permits
- 107 • Sec. 30.129 Parks and recreation rental application guidelines
- 108 • Sec. 30.130 Facilities available for rental
- 109 • Sec. 30.131 Fees for facilities
- 110 • Sec. 30.132 Fees for outdoor programs/services

111

112 The major change in the proposed ordinance is the addition of Sec. 130.132 Fees for
113 Outdoor Programs/Services. Staff recommends that any entity that is NOT a non-profit
114 shall pay up to 20% of their gross revenue to the City for operating any program or
115 service on City property such as (but not limited to): boot camps, fitness classes, sports
116 tournaments, sale of goods during other events or food/drink concessions.

117

118 Additionally, staff recommends approval of the proposed draft ordinance with the
119 following changes:

- 120
- 121 1. Remove the reference to no glass containers in Sec 130.127(b). This is currently
122 not an issue and is unenforceable.
- 123 2. Insert the language from the existing ordinance into the proposed ordinance
124 referencing Public Boat Ramp Regulations and Park Hours of Operation.
- 125 3. Change the fee for rentals at The Harbor to be a consistent \$240 per hour for all
126 three rental areas. It currently ranges from \$210 to \$240 per hour depending on
127 the square footage of the designated rental areas. A consistent fee makes it
128 simpler for staff and customers

129

130 Board Member Karen Coughlin made the motion to present a draft to City Council and
131 include the following:

- 132
- 133 1. Park fee of \$10 per month at a 3 month minimum
- 134 2. A one time fee of \$25 per group
- 135 3. Boat Docks – Boat Slip Minimum - \$10 per hour
- 136 4. Boat Docks – Boat Slip Maximum - \$75 entire day
- 137 5. Jetty - \$100 per hour / 4 hour minimum

139 Board Member Bob Lewis seconded the motion which passed by a vote of 6 in favor.

140

141

142 **Staff update on programs and take any action necessary.**

143 Mr. Hesser explained that pools opened on May 25th. Founders Day went well and we
144 got a lot of positive feedback. Family Fun Fridays begins on June 7th at Myers Park
145 featuring The Muppets. It will go every Friday until July 12th. The Fireworks show on
146 July 4th will be held at Myers Park with Random Axis and Treeside performing on stage.
147 July is Parks and Recreation Month and we will be featuring our parks on our website.

148

149

150

151 **Adjournment**

152 There being no further business to come before the Board at this time, the meeting was
153 adjourned at 7:52 p.m.

154

155 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
156 ROCKWALL, TEXAS, this 2nd day of July 2013.

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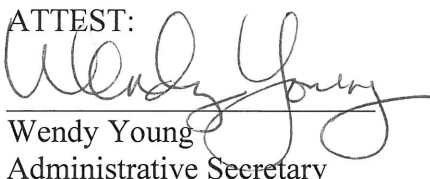
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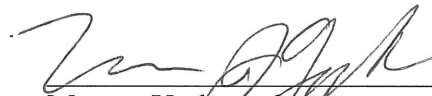
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ATTEST:


Wendy Young
Administrative Secretary


Marcus Yarbrough
Chairman, Park Board

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
July 2, 2013
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brad Bassett, Bob Lewis, Kevin Moffatt and Chandra Karlen. Board Member Karen Coughlin was absent. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

Consider approval of minutes from the June 4, 2013 Park Board meeting and take any action necessary.

The minutes from the June 4, 2013 Park Board meeting were provided to the Board for their review and approval. Board member Chandra Karlen made a motion to approve the minutes. Board member Brad Bassett seconded the motion which passed by a vote of 5 in favor.

Discuss and consider Phases 1, 2a and 2b Final Plats for Breezy Hill and take any action necessary.

Parks and Recreation Manager Andy Hesser explained that Breezy Hill is located north of FM 552 and east of John King Blvd, located within the park district #7. The developer is submitting the final plats for phases 1, 2a and 2b. Phase 1 is 27 lots on 21.845 acres. Phases 2a and 2b is 128 lots on 35.817 acres for a total of 155 proposed residential lots. The required park land dedication of 11 acres will be completed in either phase 3 or 4. In accordance with the Mandatory Park Land Dedication Ordinance, the pro-rata equipment fees owed is \$319 per lot for a total of \$49,445. The preliminary plat for Phase 1 was approved at the September 2012 Park Board meeting. Phases 2a and 2b were approved at the April 2013 meeting. Staff recommends accepting the pro-rata equipment fees of \$319 per lot for a total of \$49,445. As an additional requirement of their development agreement, a 10' concrete trail will be installed along John King Blvd along with each completed phase. Kevin Moffatt made a motion to approve Breezy Hill Phases 1, 2a and 2b at \$319 per lot for a total of \$49,445 with a request to determine how far back the trail is along John King. Chandra Karlen seconded the motion which passed by a vote of 5 in favor.

Discuss and consider updating the parks and recreation ordinance associated with pool fees and take any action necessary.

Parks and Recreation Manager Andy Hesser explained since the June 2013 Park Board meeting regarding amending the Parks and Facilities fee policy, a resident has asked the question of why the City's pools do not include a non-resident fee. Staff discussed it and felt it was appropriate to bring back to the Park Board before the final fee policy was presented to Council. The current fee structure at the City's aquatic facilities are as follows:

47 **Myers Park Pool**
48 Under 2 years old: free
49 Ages 2-18: \$2
50 Ages over 18: \$3
51 Family: \$5 (family is defined as up to six individuals residing in the same household)

52
53 **Gloria Williams Pool**
54 Under 2 years old: free
55 Over 2: \$1

56
57 **Family Swim Night at Myers Pool – Mondays 7-9 pm**
58 18 years and under: \$1
59 Family: \$5

60
61 Pool Rentals
62 \$60/hr for 50 people or less
63 \$75 for 51-100 people
64 Rentals are a two hour minimum

65
66 Currently our pricing policy provides for a non-resident fee on all fee based programs and
67 some facility rentals. The fee is figured by taking the determined program fee and adding
68 50% of that fee, then rounding to the nearest whole dollar. For example, our swim
69 lessons are \$39 for residents; add 50% and that equals \$58.50 then round up to \$59 for
70 ease of publishing prices. Other pricing strategies may be employed based on best
71 practices in the industry; however the pricing will not be rounded down or reduced below
72 the 50% premium.

73
74 The pricing for facilities vary. Pavilion rentals are available for Rockwall residents only.
75 The restroom trailer and stage rental does not have a non-resident fee because they are
76 not rented outside of the City limits. The Center has two rooms available for rent that do
77 have a resident and a non-resident rate. The Harbor does not have a non-resident fee
78 structure, due to the fact that it is a destination type facility.

79
80 If the City adopts a non-resident rate for pool fees, the rental rates would go from
81 \$60/hour for under 50 people to \$90/hour; for over 50 people, it would go from \$75/hour
82 to \$115. One of the primary challenges in charging a non-resident fee at the gate is the
83 verification of their address. That is typically done by using the Rockwall County
84 Central Appraisal District website. The pools do not have access to computers or
85 internet. Using the pricing policy formula, the non-resident pool gate fee would be as
86 follows:

87
88 **Myers Park Pool**
89 Under 2 years old: free
90 Ages 2-18: \$2 / **Non-resident: \$3**
91 Ages over 18: \$3 / **Non-resident: \$5**
92 Family: \$5 / **Non-resident: \$8**

93 **Gloria Williams Pool**
94 Under 2 years old: free
95 Over 2: \$1 / **Non-resident:\$2**

96
97 **Family Swim Night at Myers Pool – Mondays 7-9pm**
98 18 years and under: \$1 / **Non-resident: \$2**
99 Family: \$5 / **Non-resident: \$8**

100
101 After much discussion, Board Member Chandra Karlen made a motion to recommend the
102 proposed pool rental fees for non-residents be changed but to leave the gate fees the
103 same. Brad Bassett seconded the motion and passed with a unanimous vote.

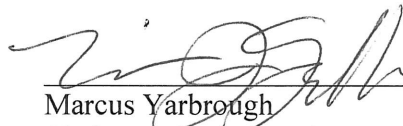
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105 **Staff update on programs and take any action necessary.**

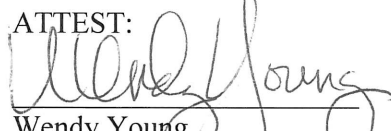
106 Mr. Hesser explained that the July 4th Firework Show would take place on Thursday, July
107 4th at Harry Myers Park. Performances include Treeside, Random Axis and Amber
108 Carrington. There are two Family Fun Fridays to finish out the Summer Family Fun
109 Fridays on July 5th at Hickory Ridge Park and July 12th at Myers Park.

110
111 **Adjournment**

112 There being no further business to come before the Board at this time, the meeting was
113 adjourned at 6:50 p.m.

114
115 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
116 ROCKWALL, TEXAS, this 6th day of August 2013.

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Marcus Yarbrough
Chairman, Park Board

123 ATTEST:
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126 Wendy Young
127 Administrative Secretary

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
August 6, 2013
6:00 PM

Call To Order

The meeting was called to order in Council Chambers at 6:00 p.m. by Chairman Marcus Yarbrough with the following Board members present: Brad Bassett, Bob Lewis and Charles Johnson. Also present were Parks and Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

Consider approval of minutes from the July 2, 2013 Park Board meeting and take any action necessary.

The minutes from the July 2, 2013 Park Board meeting were provided to the Board for their review and approval. Board member Bob Lewis made a motion to approve the minutes. Board member Brad Bassett seconded the motion which passed by a vote of 3-1, Charles Johnston abstaining.

Staff update on City Council Youth Sports Sub Committee.

Parks and Recreation Manager Andy Hesser stated that the Rockwall Baseball Association (RBA) and the Rockwall Girls Softball Association (RGSA) contract expires July 31st of each year and is renewed beginning August 1st. In response to concerns and complaints regarding youth sports associations, City Council formed a subcommittee to further study the issue. The subcommittee included Mayor David Sweet, Councilmember Mike Townsend and Councilmember Scott Milder. At the July 1st City Council meeting, the subcommittee made a recommendation to the City Council to ask the City staff to take over the operations of the boys baseball and girls softball programs. With the recommendation came the provision to budget for an additional full time staff person and 1,000 hours of part time personnel to manage the program. This position would be responsible for the administration and coordination of all athletic programs offered by the Parks and Recreation Department including youth baseball and softball, adult softball, disc golf leagues and tournaments and pre-school outdoor athletic programs. Other programs to be offered include youth and adult fitness programs, community wellness and at-risk youth programs. The role of the part time personnel is to provide a City presence and liaison every night that games are being played. Their responsibilities include: open and close the facility; keep restrooms and general area clean; enforce park rules and report any issues; monitor compliance of the coach's eligibility policy by checking approved coach ID badges; and to answer any questions customers may have. The plan is to improve customer experience through improved scheduling, coordination and communication with customers. The City plans to offer skills clinics throughout the season; host multiple tournaments, improve umpire training. The program's mission is to improve recreational level baseball and softball opportunities for the residents of Rockwall. Contingent upon this position being approved in the budge process, staff will begin immediately coordinating a transition plan with the RGSA and RBA to be ready for the 2014 season. At this time, both RBA and RGSA have been offered a contract to

47 continue with their fall softball and baseball programs as planned. Park Board took no
48 action related to this item.

49

50 **Discuss and consider coach's eligibility policy and take any action necessary.**

51 Parks and Recreation Manager Andy Hesser indicated that in February 2006, City
52 Council approved Park Board's recommendation to establish a policy for Eligibility
53 Criteria for Co-Sponsored Youth Programs as a Coach. This policy was included as a
54 requirement in the Facility Use Agreements between the City and Rockwall Baseball
55 Association and Rockwall Girls Softball Association since 2006 to present. Lake Pointe
56 Church Youth Sports Program has the same requirement in their Facility Use Agreement
57 since 2011. All volunteers wishing to coach for any of these entities must submit a
58 background check form as well as a signed copy of the Coach's Eligibility Policy
59 indicating that they have received it and read it. A firm selected by the City then
60 conducts the search and reports the data back to the City. Typically each association
61 allows four coaches per team. The current policy explains the process and the
62 recommended waiting periods associated with each offense category. There have been
63 instances of offenses that show up on the criminal history search results that may not
64 clearly fall under the category of crimes of moral turpitude as defined by the Texas
65 Attorney General, but assault with a deadly weapon may qualify. Staff is seeking input
66 on possible amendments to the Coach's Eligibility Policy in regards to whether or not the
67 policy is clear and inclusive enough for potential volunteers applying to be youth sports
68 coaches. After much discussion, Board Member Brad Bassett made a motion to make a
69 recommendation to City Council to clarify the Coach's Eligibility Policy to include that
70 all assaults and family violence convictions would be by appeal only. Board Member Bob
71 Lewis seconded the motion which passed by a vote of 4 in favor.

72

73 **Discuss and consider setting a date and process for receiving public input related to**
74 **Myers Park Pool and take any action necessary.**

75 Mr. Hesser explained that one of the projects being considered for approval relates to the
76 upgrades at the Harry Myers Pool. Replacing the sand filters at Myers Pool was in the
77 approved FY 2012-23 budget to improve circulation and water clarity. During the
78 process of getting bids for the equipment and installation of the new sand filters, it was
79 brought to the City's attention that the pool may not have the correct "turnover" rate to be
80 compliant with the most current state regulations. Turnover is the amount of time it takes
81 for the entire body of water to circulate through the sanitation system. The current code
82 requires that any pool built after 1999 must have a 6 hour turnover, which means the pool
83 should go through the filter system every 6 hours. Pools built before 1999 should have a
84 turnover rate of once every 8 hours. Harry Myers Park Pool was built in approximately
85 1963 and is estimated to have a turnover rate between 9 and 11 hours. Upon learning this
86 information, the City hired a consultant to review repair and renovation options to bring
87 the pool into compliance. The cost to implement the recommendations to bring the
88 pool's circulation system into compliance is estimated to be \$90,000. The scope of work
89 includes:

90

- 91
- Installation of a new 7.5 hp pump
 - New commercial grade sand filter and piping
- 92

- 93 • Remove all sidewalk and concrete decking to remove all existing piping
- 94 • Core drill sides of pool wall to install 11 new inlets and 11 new returns
- 95 • Install new main filter return line
- 96 • Install new main sumps and main drain covers
- 97 • Pour all new sidewalks and concrete decking
- 98 • New electrical disconnect panel
- 99 • Install chlorine feeder and controller utilizing existing equipment

100

101 This is a significant expense that brings the pool up to current codes but does not provide
102 any additional recreational value. The question became are there other ideas that can
103 provide a recreational amenity that adds play value and possibly a longer open season.
104 An alternative to repairing the pool is being considered in the budget process to close
105 Myers Park Pool in lieu of building a new interactive spray park in the same area. The
106 estimated cost of the project is \$425,000. The proposed spray park would utilize a
107 recycled water filtration and tank system. The three spray grounds that we currently have
108 do not re-circulate and are not operating due to water restrictions. Because the proposed
109 project utilizes a re-circulation system, it would be able to operate during water
110 restrictions. The funding mechanism proposed is that 350,000 would come from the
111 General Fund Reserves and \$75,000 would come from the Pro-rata equipment fees
112 associated with park district #21 escrow fund. The funds would be repaid at a rate of
113 \$50,000 annually to the General Fund Reserves beginning FY 2014-2015. These funds
114 have no impact to the tax rate because they are funds from developer paid equipment fees
115 and repaid by the Recreation Development Fund that includes program user fees, non-
116 resident fees and takeline lease fees. Additionally, there would be approximately
117 \$38,000 savings in the annual operating budget due to the reduced number of lifeguards
118 needed. This spray ground would not have any water depth and therefore not require
119 lifeguards. Gloria Williams Pool would remain open and will not see any significant
120 changes to its operations. Swim lessons and open public swim will continue at Gloria
121 Williams Pool. The next step is to schedule a public input meeting date and process to
122 gather public input on the proposed aquatic facilities plan. Ideally this would need to
123 take place the first week of September in order to give City Council as much information
124 as possible prior to the new budget year. Park Board took no action related to this item.

125

126 **Discuss and consider September Park Board meeting date and take any action**
127 **necessary.**

128 The next Park Board meeting date will be September 4, 2013. Park Board took no action
129 related to this item.

130

131 **Staff update on upcoming programs and events and take any action necessary:**

132 Doggie Splash Day is Saturday, September 7, 2013 at Harry Myers Pool.

133

134

135 **Adjournment**

136 There being no further business to come before the Board at this time, the meeting was
137 adjourned at 7:48 p.m.

138

139 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
140 ROCKWALL, TEXAS, this 4th day of September 2013.

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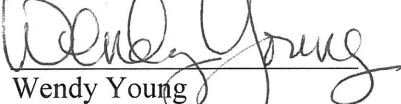
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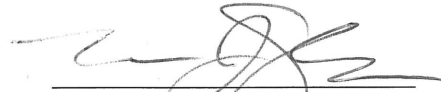
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ATTEST:



Wendy Young
Administrative Secretary



Marcus Yarbrough
Chairman, Park Board

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MINUTES
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
September 4, 2013
6:00 PM

7 **Call To Order**

8 The meeting was called to order in Council Chambers at 6:00 p.m. by Board Member
9 Brad Bassett acting as Chairman with the following Board members present: Bob
10 Lewis, Denise Smith, Kevin Moffatt and Charles Johnson. Also present were Parks and
11 Recreation Manager Andy Hesser and Administrative Secretary Wendy Young.

12
13 **Consider approval of minutes from the August 6, 2013 Park Board meeting and**
14 **take any action necessary.**

15 The minutes from the August 6, 2013 Park Board meeting were provided to the Board for
16 their review and approval. Board member Charles Johnson made a motion to approve the
17 minutes. Board member Bob Lewis seconded the motion which passed by a vote of 3-2,
18 Kevin Moffatt and Denise Smith abstaining.

19
20 **Discuss and consider public input related to Myers Park Pool and potential changes**
21 **and take any action necessary.**

22 Parks and Recreation Manager Andy Hesser provided background on Harry Myers Pool.
23 Mr. Hesser showed a power point presentation depicting the scope of work, cost of
24 repairs, annual operating costs, number of swim lesson participants, open swim historical
25 data and budget impact. He also discussed that if spray ground option was implemented
26 Gloria Williams Pool could accommodate the current swim lesson demand from Myers
27 Pool.

28
29 **Open Forum**

30
31 Keyton Leub
32 214 Pelican Cove
33 Rockwall, Texas 75087

34
35 Mr. Leub came forth and expressed that not everyone can use a splash pad and asked if
36 \$43,000 could be used on something else.

37
38 Darlene Reed
39 1609 Amesbury Dr.
40 Rockwall, Texas 75087

41
42 Ms. Reed indicated that she is a longtime Rockwall resident and realtor. She stated that
43 most of her clients ask if the city has a community pool. She thinks the pool brings the
44 community together and encouraged the city to keep the pool.

45
46 Karina Cortinez

47 3658 Winecup Ln
48 Rockwall, Texas 75032

49
50 Ms. Cortinez came forth and stated that she has 3 small kids that did not know how to
51 swim and once they began swim lessons they now know how to swim. They were
52 excited for each swim lesson.

53
54 Marcia Hasenyager
55 828 Trumpeter Way
56 Rockwall, Texas 75032

57
58 Ms. Hasenyager came forth and expressed that she was not in favor of the new spray park
59 and would like the pool to complete the repairs to meet code. She questions the figures
60 that Mr. Hesser quoted staff revenue on a weekly basis.

61
62 April Pinales
63 1965 Murifield Avenue
64 Rockwall, Texas 75087

65
66 Ms. Pinales came forth and stated that she is a 2nd grade teacher at Reinhardt Elementary
67 She expressed concerns about the closing the pool and building a spray park in it's place.
68 We must teach our kids to swim because we live in a lake community and believes it
69 builds confidence and there have been studies done that show swimming motion builds
70 brain activity. Keep the pool.

71
72 Leon Tuttle
73 603 Stonebridge Dr
74 Rockwall, Texas 75087

75
76 Mr. Tuttle came forth and explained that he moved to Rockwall 41 years ago. At that
77 time there were only 3,000 people and only one city park named Lofland Park. Now we
78 have over 40,000 people and many parks but not enough swimming pools. The
79 Community Center was built in the 1950's by volunteers with donations from businesses
80 and was refurbished in the 1980's by the Women's League. They furnished the blinds,
81 tables, and chairs. He explained that the south side pool was built by residents of
82 Rockwall. He believes it is a mistake to close the pool and questions the figures.

83
84 Remy Lueb
85 214 Pelican Cove
86 Rockwall, Texas 75087

87
88 Mr. Lueb came forth and stated that the splash pad is for little kids, keep the pool

89
90 Jackson Lueb
91 214 Pelican Cove
92 Rockwall, Texas 75087

93

94 Mr. Lueb came forth and stated that the pool should not be replaced with a splash pad.
95 He stated that he was a bigger kid and was afraid he would hurt one of the little kids
96 while playing in the splash park. He thinks the city should add filters to the pool instead
97 of building a spray park.

98

99 Amanda Lueb
100 214 Pelican Cove
101 Rockwall, Texas 75087

102

103 Ms. Lueb came forth and explained that her family spends the entire summer at the pool.
104 She believes the spray park is good for little kids but not the bigger kids. The community
105 does take advantage of swim lessons. All of her kids have taken swim lessons at the
106 pool. Her family always checks in on facebook at Harry Myers Pool and would like for
107 the city to consider saving the pool.

108

109 Meredith Wisdom
110 213 Summit Ridge
111 Rockwall, Texas 75087

112

113 Ms. Wisdom expressed concerns about closing the pool. She is not in favor of closing
114 the pool and building a spray park.

115

116 Randall Van Heyst
117 118 Lanshire
118 Rockwall, Texas 75032

119

120 Mr. Van Heyst came forth and explained that he was raised around a swimming pool and
121 worked for the YMCA for 12 years and taught kids how to swim. Both of his kids have
122 participated in swim lessons at Harry Myers Pool. He believes the pool is overstaffed
123 and thinks the natatorium is too expensive and cost-prohibited. He is not in favor of
124 closing the pool and building a spray park in it's place.

125

126 Adam Tovar
127 303 Denison St
128 Rockwall, Texas 75087

129

130 Mr. Tovar came forth and explained that he is "old school" Rockwall. He attended
131 Dobbs Elementary, Williams Middle School and Rockwall High School. He believes the
132 splash pad would open up the flow of the park. He is in favor of closing the pool and
133 building a spray park in place.

134

135 Katherine Chavez
136 3058 Winecup Ln
137 Rockwall, Texas 75032

138

139 Ms. Chavez came forth and is not in favor of closing the pool and putting a spray park in
140 it's place.

141

142 Meredith Fox
143 850 Turquoise Pointe
144 Rockwall, Texas 75087

145

146 Ms. Fox came forth and explained that she started having seizures 7 years ago and was
147 not able to work but is able to work and put on disability. When she holds her child it
148 triggers her to have seizures. She is able to take her 2 year old to the mommy and me
149 class. She is not in favor of closing the pool.

150

151 Ben Fox
152 850 Turquoise Pointe
153 Rockwall, Texas 75087

154

155 Mr. Fox is not in favor of closing the pool.

156

157 Board Member Bob Lewis explained that as a public servant he could be swayed but
158 nothing has changed his opinion. Board Member Charles Johnson stated that he
159 sympathized with all of the comments but was concerned about the lack of growth in the
160 usage of the pool over the years. Board Member Kevin Moffatt made a motion to
161 approve the repairs at Harry Myers Pool as presented and leave the pool open. Bob
162 Lewis seconded the motion which passed unanimously 5-0.

163

164 **Discuss and consider Stone Creek Phase V final plat and take any action necessary.**

165 Parks and Recreation Manager Andy Hesser stated that Stone Creek is located east of SH
166 205 and north of Quail Run Rd. and is located within park district #5. Phase V final plat
167 is for 45 lots on 13.602 acres on the northeastern side of the overall neighborhood. Staff
168 recommends accepting pro-rate equipment fees in accordance with the Mandatory Park
169 Land Dedication Ordinance in the amount of \$441 per lot for a total of \$19,845. Board
170 Member Kevin Moffatt made a motion to approve the final plat for 45 lots in the amount
171 of \$441 per lot for a total of \$19,845. Denise Smith seconded the motion which passed
172 by a vote of 5-0.

173

174

175

176 **Adjournment**

177 There being no further business to come before the Board at this time, the meeting was
178 adjourned at 7:53 p.m.

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180 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF
181 ROCKWALL, TEXAS, this 27th day of September 2013.

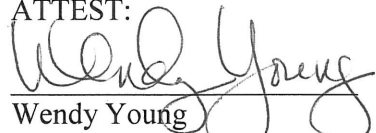
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ATTEST:


Wendy Young
Administrative Secretary


Marcus Yarbrough
Chairman, Park Board

AGENDA
PARKS AND RECREATION BOARD
City Hall, 385 S. Goliad, Rockwall, TX 75087
Tuesday, October 1, 2013
6:00 PM

- I. Call To Order
- II. Consider approval of minutes from the September 4, 2013 Park Board meeting and take any action necessary.
- III. Discuss and consider selection of Park Board Vice Chair-person and take any action necessary.
- IV. Discuss and consider Eagle Scout project proposal by Austin Corey and take any action necessary.
- V. Discuss and consider proposed Fly Boarding concessionaire agreement with Jas Kalsi and Ricky Bolton operating from The Harbor boat docks and take any action necessary.
- VI. Discuss and consider proposed Fly Boarding concessionaire agreement with Mike O'Boyle operating from The Harbor boat docks and take any action necessary.
- VII. Staff Updates
 - A. Introduction of new Athletics and Special Programs Supervisor
 - B. Lifetime Fitness Triathlon – October 6th
 - C. Fishing Derby – October 12th
 - D. Not So Scary Hayride – October 18th
 - E. Halloween Extravaganza at The Harbor – October 26th
 - F. Outdoor Family Campout – November 2nd & 3rd
- VIII. Adjournment

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (972) 771-7700 or FAX (972) 771-7727 for further information.

I, Wendy Young, Administrative Secretary for the City of Rockwall, Texas, do hereby certify that this Agenda was posted at City Hall in a place readily accessible to the general public at all times, on the 27th day of September, 2013, at 5:00 PM and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.